



## **JOINT ENERGY AND ENVIRONMENT PROJECTS**

Gayaza Road, Kyanja P.O Box 4264, Kampala, Uganda Tel: +256 41 578316 E-mail [info@jeepfolkecenter.org](mailto:info@jeepfolkecenter.org)

Website: [www.jeepfolkecenter.org](http://www.jeepfolkecenter.org)

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### **ENVIRONMENT AND ENERGY OFFICER JOB ANNOUNCEMENT.**

**Duty station: Adjumani district**

**Duration of the advertisement: from 23<sup>rd</sup> November to 4<sup>th</sup> December 2020**

**Duration of the assignment: 12 months.**

### **ABOUT JEEP**

Joint Energy and Environment Projects (JEEP) is an indigenous registered Non-Governmental Organization in line with the requirements of the NGO Act 2016, located in Kyanja off Gayaza Road, 7 Miles from Kampala city center in Uganda.

The Organization was founded in 1983 and it has been working directly with local community groups, individuals, institutions and other organizations to stop environmental destruction and promote efficient management of natural resources as its fundamental mission and a core vision for having a Ugandan society with a ‘safe environment for a sure future’.

JEEP has created environmental awareness at all levels of societies; influencing policies and integrating environmental considerations in all aspects of social, economic and cultural development through ensuring that households use energy efficient technologies, agro-forestry and sustainable agriculture; foster and bring concrete impacts in terms of food and fuel - wood security, improved nutrition, increased incomes and raised standards of living.

Joint Energy and Environment Projects (JEEP) is currently seeking applications from eligible applicants for the post of **Environment and Energy Officer** who will be based in Adjumani district, West Nile Uganda.

### **POSITION SUMMARY:**

Working under the technical leadership *and supervision* of the Energy and Environment Manager, The Environment and Energy Officer will provide day to day technical leadership and management of the day to day implementation of all Energy and Environment interventions in JEEP project area of Adjumani. He/she will also work closely with all team members, partners, counterparts, stakeholders in ensuring project outputs are of the highest quality, and that expected results are achieved in a timely and efficient manner.



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### **POSITION RESPONSIBILITIES AND DUTIES:**

- Under the technical guidance of the Environment and Energy Manager, and in consultation with other technical teams in Adjumani office develop a work plan, and budget for Project implementation.
- Responsible for the day to day running of the project in Adjumani Project office, in accordance JEEP Project document.
- In collaboration with the Energy and Environment Manager, develop criteria for selection of beneficiaries of the Environment and Energy Project,
- Participate in development of training manuals, facilitate training, provide and monitor post-training support to trainees.
- Participate in assessments to identify gaps and opportunities to strengthen and expand Environment interventions in Adjumani.
- Support in the designing of appropriate interventions to Adjumani context to improve charcoal production such as deployment of improved production technologies; switch to alternative sources of biomass, etc.; including reforestation programs.
- Participate in the research and design of current stove designs/models to suit user demands in terms of fuel type, access and cooking practices in both refugee camps and hosting communities.
- Ensure that the project beneficiaries i.e. refugees and host communities, are participating as equal partners in the design, monitoring and evaluation of the project.
- In consultation with Environment and Energy manager, and in collaboration with JEEP M&E officer, prepare field monitoring plans; design tools for data collection and participate in monitoring of project activities. .
- Quarterly submission of collected data, including lessons learnt, best practices, and lessons learnt for JEEP internal consumption and donor requirements.
- Identify, develop and upscale business opportunities along the Fuel-efficient cook stoves value chain and Energy Hubs.
- Guide the team to ensure that program implementation is responsive to communities and consistent with JEEP's relevant program guidelines, principles, values, quality standards and strategic plan.
- Represent JEEP at camp and zonal level forums pertaining to Environment and Energy and uphold good partnership with District leaders, stakeholders and local partners according to JEEP principles and core values.
- Perform any other duty as assigned by management.



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### **QUALIFICATIONS & REQUIREMENTS:**

This position requires a self- driven individual with work experience in a humanitarian setting.

The Energy and Environment officer must;

- Hold a Bachelor of Science in Renewable Energy, Environmental Science, Natural Resources, agriculture, forestry or a degree in a related field with commensurate work experience.
- Have a minimum of three years experience in related work
- Technical knowledge and experience in livelihood work are a strong added advantage
- Possess excellent interpersonal, communication, public speaking, and strategic planning skills required;
- Demonstrated ability to manage multiple priorities, deadlines, tasks efficiently.
- S/he should have a passion for environment conservation.
- Should be computer literate with knowledge in Word, Excel and power Point.
- Possess a valid riding permit
- Experience working with women and children an asset
- Ability to speak Arabic and English

### **OTHER IMPORTANT CONSIDERATIONS**

Age of applicants: Between 26 – 36 years.

### **TIMELINE**

Contract length for the Environment and Energy officer is up to December 2021 with possibility of extension based on job performance.

JEEP offers a salary package (salary, insurance, and NSSF) in accordance with experience and JEEP HR Manual.

### **HOW TO APPLY**

interested candidates should send their CV and cover letter addressed to the Human Resource officer via the email address provided; [info@jeepfolkecenter.org](mailto:info@jeepfolkecenter.org) cc [ruthkisa@gmail.com](mailto:ruthkisa@gmail.com) .

Deadline for applying is 4<sup>th</sup> December, 2020

***JEEP is an equal opportunity employer and all interested and qualified candidates are encouraged to apply regardless of age, race, gender, marital status and religious, political or ethnic affiliation.***

While we appreciate your interest to work with JEEP, only shortlisted candidates will be contacted.